

Meeting:	52 Annual Members Meeting of the Intensive Care Society		
Location:	7-9 Breams Buildings and broadcast via Zoom		
Date:	Monday 4 December 2023	Time:	6.00pm – 7.00pm
Chair:	Paul Dean		

Disclosure of interest

Members are reminded that they should disclose to the Chairman any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda. Where a relevant interest has been disclosed, the member may, subject to the Chairman's agreement, remain during, and participate in, any debate on the item concerned, but must not vote.

Information Governance

The risk posed to the Intensive Care Society from leakage of personal data/ other confidential or sensitive information is high and includes possible breach of Data Protection Law and legal or enforcement action that could result, as well as possible damage to the Society's reputation or interests. Council Members are asked to take all necessary precautions to observe this.

Items

	Item	Presented by
1.	<p>Welcome to the Annual Members Meeting 2023</p> <p>All were welcomed to the 52nd Annual Members Meeting (AMM) of the Intensive Care Society. Several apologies for absence had been received which were noted. The minutes of last year's AMM, which are available on the Society's website, were accepted.</p>	Honorary Secretary (PD)
2.	<p>The President's Review</p> <p>President and Chair of Trustees, Steve Mathieu (SM) reflected on the Society's achievements during 2023. SM noted that one year ago he had taken on the role of President of the Society. It had been a privilege to represent colleagues during the year and the team is committed to being the national voice for practitioners in the year to come.</p> <p>The following points were among those noted:</p> <p>NHS Operational Pressures: It had been another difficult year with significant pressures and industrial action across several critical care professions. It was recognised and understood that such decisions were not taken lightly, and SM said it was important everyone was aware they had the Society's support during this challenging period. As a charity, the Society was not able to act in a union role or play an active part in negotiations, but continued to work hard to educate parliamentarians through the APPG (All-Party Parliamentary Group on Intensive Care). Each meeting saw representation from elected members of Council and Professional Advisory Groups.</p> <p>Engagement and Influencing: The Society worked to inform all levels of Government to keep critical care as high up the agenda as possible. The political road was a winding one which would continue to be the case heading into an election year. SM asked everyone for their forbearance but would endeavour to do everything possible to keep momentum going.</p>	President SM

	<p>Successes and significant achievements during the year included:</p> <ul style="list-style-type: none"> • COVID-19 Inquiry – The Inquiry Chair had instructed the Society to provide evidence and a witness statement, setting out its role during the pandemic. Working with the Society’s legal advisers, a statement and evidence had been prepared and submitted. It is expected that, if the Society is called to give oral evidence, this will take place in Autumn 2024 • CRITCON – This had been updated to ensure unit pressure and response were clear and actions consistent; it is now live on NHSE systems <p>SM asked everyone to be aware this is their Society and to please reach out if there is anything that could be done to make a difference to the critical care community and patients.</p>	
3.	<p>Chief Executive’s Report</p> <p>Chief Executive, Sandy Mather shared the following key updates: -</p> <ul style="list-style-type: none"> • 2023 had been another positive year of growth. The Trustee Board made a strategic decision in 2022 to transition to in-house delivery of SOA by 2024 • Two new roles were recruited to during 2023 as part of the Events team; a new Sponsorship and Exhibition Manager and a new role of Events Coordinator • The expansion of the team will allow the Society to drive forward with the Strategy and provide colleagues with more educational and networking events <p>Strategy</p> <p>SJM was pleased to report significant progress had been made on the 2023 – 2027 Strategy as it neared the end of its first year, with most actions due for completion by the end of the year having been achieved. These included:</p> <ul style="list-style-type: none"> • Strategic Priority 1 (Be an influential leader and the voice of our multi-professional intensive care community; patients, families and loved ones): The response to the Covid-19 Inquiry had taken up a significant amount of time. The APPG continues to be a positive forum to educate and inform Parliamentarians about issues including workforce, recruitment, retention, rehabilitation and CPD • SP2: (Grow membership by delivering quality products and services to support current and future members of the community): Multi-professional membership grew to 3,679 during the year (a 10.8% increase from last year). The Society collaborated with NHS Elect and NHS England to initiate a project to create a new AHP Capability Framework across 5 professions. The Society published the results of its first EDI Census in the landmark report, ‘Towards an inclusive Future – A look inside our community’ in October. The second multi-professional leadership programme (LeaP2) was delivered and applications for LeaP3 are open until 15 January 2024. • SP3: (Influencing the implementation of standards, guidelines, policies, quality improvement and research). Five guidelines were published this year. The team continued to collaborate with FICM and is working on GPICS version 3. The Journal of the Intensive Care Society (JICS) received its first impact factor of 2.7; and the sincere thanks of all the team were conveyed to Dan Martin, Editor in Chief, associate editors, peer reviewers and all involved • SP4: (Develop an expanded portfolio of quality blended learning activities and accreditation services). The Society ran 7 virtual study days for 730 intensive care professionals. Four in-person educational events were run, with 106 delegates attending. FUSIC® accreditation continued to grow with over 1,126 health care professionals having registered. Thanks were conveyed to FUSIC® mentors, supervisors and trainers for the hands-on scanning, advice and guidance; and to the FUSIC® Committee for supporting delivery. Registration of the FUSIC® trademark had been completed and would be rolled out over the next year. • SP5: (SOA to be the leading Congress based on educational content, professional development and networking for all those involved in critical care). A successful SOA23 took place in Birmingham. The team is now gearing up for SOA24 Liverpool, 18-20 June. Super early bird ticket prices available until 31 January. 	Chief Executive (SJM)

	<p>SJM said that as members of the Society and members of staff employed by the Society, the team had together collaborated to deliver far more than could ever have hoped to deliver separately; and thanked everyone for everything they do and to the amazing staff team.</p>	
<p>4.</p>	<p>Honorary Treasurer’s report</p> <p>The Hon Treasurer presented his report and the following points were among those noted:</p> <ul style="list-style-type: none"> • The Trustees’ Annual Report for the year to December 2022 included details of the Society’s activities and financial results. The financial statements were subject to external audit and received a clean audit report • The Society generated a positive contribution back to the charity of £88,763 after accounting for changes in the value of investments. This included a deficit of £77,422 on SOA22 held in Belfast • In August 2022 the Society completed the transition of its investment portfolio to divest of fossil fuels • £68,000 was invested in a new membership database; a CRM system and website to improve the membership experience. New systems continue to be developed, this included bringing SOA registrations and abstract management in-house • Trustees, Council, Executive and Committee members are volunteers working on members’ behalf and are unremunerated • The Annual Report 2022 is available on the website, as well as those of the regulators, the Charity Commission, Office of the Scottish Regulator and Companies House • Nearly 1,200 delegates at SOA Congress in Birmingham last June (2023) resulted in a small contribution back to the charity, enabling it to fund more educational activities • By December 2023 it is forecast the Society will be at a break-even position or have achieved a modest surplus • The Society continued to keep membership fees, events and accreditation prices under review. For 2024 a small increase of 2.5% was applied which was well below the rate of inflation. The Trustee Board has approved a balanced budget for 2024. 	<p>Honorary Treasurer (SL)</p>
<p>5.</p>	<p>Membership election results</p> <p>The Honorary Secretary announced the results of two elections that took place during the year. Firstly some new Honorary Officers were elected and the results were as follows:</p> <ul style="list-style-type: none"> • Shondipon Laha was elected unopposed as President Elect for 2024. • Paul Dean stood for the role of Hon Treasurer and was elected unopposed • Andy Breen was nominated as Honorary Secretary and was duly elected <p>All three roles come into force from today, 4 December 2023.</p> <p>It was confirmed that two of the Society’s three lay trustees, Sarah Anderson and Martin Creswell (SA and MC) had also agreed to continue volunteering as trustees for the Society and were appointed for a further two-year term. SA and MC’s expertise and input had been invaluable over the last four years and the team was delighted they had agreed to continue.</p> <p>A warm welcome was extended to the newest members of the Professional Advisory Groups (PAGs) who were confirmed in post, having worked in a shadow capacity after having been elected earlier in the year:</p> <ul style="list-style-type: none"> • James Bruce and Sharon Barker – joining the AHP PAG representing Occupational Therapists; and James Jackson – joining the AHP PAG representing Dietitians • Cathy Challifor, Kyron Chambers, Judith McCartney, Ben Lowe and Andrew Davidson; who are all joining the Trainees PAG <p>On behalf of the whole team PD extended his warmest congratulations to them all.</p>	<p>Honorary Secretary (PD)</p>

6.	<p>To confer Honorary Membership</p> <p>PD announced the Society was delighted to be awarding the following honorary memberships:</p> <p>Ganesh Suntharalingam MBE An inspirational influencer, leader and clinician, Ganesh had been an integral part of the Society's leadership for more than a decade. He was responsible for transforming the SOA Congress as its Director from 2015-2018. Ganesh was elected Honorary Secretary (2015-2017) and President (2018-2020) where he influenced changes in the structure, governance and activity of the Society to ensure it provided more multi-professional representation, direction and vision for the future.</p> <p>Gary Masterson Elected to Council in 2012, Gary held many important leadership roles including being co-Chair of the Joint Professional Standards Committee, He co-edited the seminal publication 'Guidelines for the Provision of Intensive Care Services' (GPICS) in 2016 which set the standards, for the first time, for the delivery of high-quality Intensive Care in the UK. Gary was elected President of the Society in 2016 and presided over a challenging transitional phase during which time Council focused on achieving corporate and financial stability.</p> <p>Anthony Gordon Anthony has been a member and friend of the Society for almost 30 years. He promoted the Society throughout his career, since having joined the trainee committee through to being Director of Research for 9 years. Anthony worked tirelessly to promote and develop UK critical research and collaborated with the Society and its members to achieve this.</p>	Honorary Secretary (PD)
7.	<p>Questions from the Audience</p> <p>The following question was received: 'Where does the ICS believe the future of our Advanced Clinical Practitioner colleagues lie? We have wonderful ACPs up and down the country. In the next few years many are looking at career progression. Does the ICS support a "Consultant" ACP role? If so, how would you envisage regulation and scope?'</p> <p>The following points were among those provided in response:</p> <ul style="list-style-type: none"> • The Society is a strong advocate of ACPs and wider allied health professionals being given equal opportunities to progress within their profession. The Society is working in partnership with NHS Elect to develop an AHP Capability Framework for Critical Care to make it fit for the future; and to ensure colleagues have a clear developmental framework that enables them to reach consultant level in their own profession. • The Society sees all roles working in intensive care at a variety of different levels as a positive for patient care. The community prides itself on being collaborative; with each profession complementing one another with the understanding that not one role can work without the other. <p>No further questions were received from those present in person and none were received via the Zoom function.</p>	Honorary Secretary (PD)
8.	<p>Date of next AMM</p> <p>The next AMM will be held on Monday 2 December 2024.</p>	Honorary Secretary (PD)
	<p>Attendance</p> <p>The meeting was attended by members of the Society's Council, Specialist advisors, Chief Exec, Trustees (approx. 26 people) and joined by 10 members via Zoom.</p>	