

Meeting:	50 <sup>th</sup> Annual Members Meeting of the Intensive Care Society		
Location:	Zoom		
Date:	Tuesday 7 December 2021	Time:	6pm – 7pm
Chair:	Dr Shondipon Laha		

### Disclosure of interest

Members are reminded that they should disclose to the Chairman any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda. Where a relevant interest has been disclosed, the member may, subject to the Chairman's agreement, remain during, and participate in, any debate on the item concerned, but must not vote.

### Information Governance

The risk posed to the Intensive Care Society from leakage of personal data/ other confidential or sensitive information is high and includes possible breach of Data Protection Law and legal or enforcement action that could result, as well as possible damage to the Society's reputation or interests. Council Members are asked to take all necessary precautions to observe this.

## Items

No	Item	Presented by
1.	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>Minutes of last year's meeting were accepted as an accurate reflection of the 2020 meeting</li> <li>Introductions were received from CEO and Trustees in attendance</li> </ul>	Honorary Secretary (SL)
2.	<p><b>The President's review</b></p> <ul style="list-style-type: none"> <li>The entire intensive care community was thanked for its efforts to meet the challenges caused by Covid-19 over the last 2 years.</li> <li>Public affairs work of the Society was noted with special thanks to Alex Day and Cass Grimes for facilitating 209 press interviews and Society's representatives for doing their part to ensure the voice of intensive care was heard whilst conducting clinical and non-clinical work.</li> <li>Hugh Montgomery was thanked for his support in delivering the first documentary via Docsville and driving the work of the NECCC over the last year alongside Ganesh Suntharalingam.</li> <li>The creation of 7 Professional Affairs Groups (PAGS), from all areas of multi professional workforce was noted. This has expanded the representation and multi-professional voice on Council.</li> </ul> <p>Further divisional highlights were noted. Standards:</p> <ul style="list-style-type: none"> <li>Tim Wenham is the new Chair of Standards and Guidelines Committee. The Society will continue to work closely with FICM on GPICS V3</li> </ul>	President (STW)

	<ul style="list-style-type: none"> <li>National Rehabilitation Collaborative(NRC), Chair and Deputy Chairs thanked for their support for the new All Party Parliamentary Group (APPG) on intensive care.</li> <li>The NRC's topic submission to NCEPOD was also noted.</li> </ul> <p>Research:</p> <ul style="list-style-type: none"> <li>The recruitment of 3 new Directors of Research and approx.£40K made available to fund research.</li> <li>Jeremy Bewley was thanked for his leadership of the research committee and for handing over to the new Chair, Charlotte Summers</li> </ul> <p>Learning:</p> <ul style="list-style-type: none"> <li>FUSIC continues to march from strength to strength, 2 new modules - Focused Trans oesophageal Echo (fToE) and CACTUS with Paediatric Critical Care Society (PCCS).</li> <li>Registrations for State of Art 2021 virtual congress– remain open until 17 December. SOA resources available for 6 months.</li> </ul> <p><b>Governance:</b></p> <p>Trustee board membership for 2022 and 2023 was noted:</p> <ul style="list-style-type: none"> <li>The Society's 3 lay members on Trustee Board accepted the invitation to renew their tenure for a further 2 years and were thanked for their expert contributions.</li> </ul> <p>Clinical changes on Trustee Board were noted as follows:</p> <ul style="list-style-type: none"> <li>Ganesh Suntharalingam stands down as immediate past president, has agreed to take on programme director for SOA22</li> <li>Steve Mathieu, President Elect and Trustee</li> <li>Shondipon Laha, Hon Treasurer and Trustee</li> <li>Paul Dean, joins as Hon Secretary and Trustee</li> <li>Tony Whitehouse stands down as clinical council member Trustee</li> <li>Hugh Montgomery takes over as clinical council member Trustee</li> </ul>	
3.	<p><b>Chief Executive report and plans for 2022</b></p> <p>Acknowledgements:</p> <ul style="list-style-type: none"> <li>Council, Exec Team, Trustee Board and all clinical contributors to the work of the Society were thanked for all the voluntary hours provided to support the Intensive Care community during this last year.</li> <li>Staff were also thanked for their efforts.</li> <li>Special thanks were also noted to professional colleagues outside of the NHS for their pro bono support – in law, fundraising and PR including:</li> <li>Rob Tobin, Kennedys Law for providing pro bono legal advice, sharing his expertise with the National Emergency Critical Care Committee (NECCC) and Legal and Ethical Advisory Group (LEAG).</li> <li>Laura Kelleher for her fundraising and PR expertise</li> <li>All those who've donated to the charity were thanked and I Care 4 you campaign has helped the charity's financial sustainability.</li> </ul> <p>On the way:</p> <ul style="list-style-type: none"> <li>A new COVID-19 Healthcare Support Appeal (CHSA) funded programme will see the Society offer 15 fully funded places as part of a dedicated new executive leadership programme. Open to all members of the ICS.</li> <li>CHSA funding continues to enable the Society to provide free peer support training and 1 to 1 psychological support.</li> <li>First meeting of the All Party Parliamentary Group on Intensive Care was held in November. A multi professional panel with patient perspective provided by Michael Rosen presented to Parliamentarians including Hugh Montgomery, Sarah Wallace, Kate Tantam, Zudin Puthucheary and Stephen</li> </ul>	CEO (SJM)

	<p>Webb. Society provides the management support to the APPG and will continue to educate and inform about Intensive Care</p> <ul style="list-style-type: none"> <li>• After negotiations with publishers SAGE, JICS will become an entirely online journal contributing to the Society's sustainability strategy.</li> </ul>	
4.	<p><b>Lay Trustee Update</b></p> <p>Lay Trustee Sarah Anderson shared her reflections on joining the Society's Trustee Board and using her professional expertise in charitable accounting and audit to contribute to the strategic direction of the charity including her role in delivering the following.</p> <ul style="list-style-type: none"> <li>• The work of the Society's investment committee, in meeting the challenge set by members to invest in a green and sustainable portfolio. After a competitive and rigorous tender process the Society appointed a new investment company to transform our portfolio.</li> <li>• Contributing to the review of Trustee Annual Report and Accounts, ensuring alignment with strategic priorities. The final report is powerful, clear and impactful for members, Charity Commission, potential funders.</li> <li>• Working closely with other members of the Trustee Board to reach decisions of a high quality.</li> </ul>	SA
5.	<p><b>Honorary Treasurer report</b></p> <ul style="list-style-type: none"> <li>• Trustee Annual report available on the website and summarises the impact of the Society and includes the outcome of an external audit and our full financial accounts, for the period Jan - Dec 2020.</li> <li>• Trustees, committee members and Council were thanked for their contributions as volunteers, who are not remunerated.</li> <li>• In 2020, costs were well managed, we secured unprecedented levels of donor funding which are unlikely to be maintained at the same level next year but will be pursued. A surplus of £537,000 was recorded which is substantial for a small charity.</li> <li>• The Trustee Board approved a planned deficit budget of £70k for 2021 to invest in wellbeing, improved website.</li> <li>• £150K approved to invest in CRM. Streamlined experience for members and better manage education offerings</li> <li>• Need the staff team to support the Society's goals, with expertise in finance, fundraising, policy, psychology, learning, membership systems.</li> <li>• The Society tendered for a new conference organiser in Haymarket, lots of change going from virtual, face to face, Absolutely the right decision to host a virtual conference in 2021.</li> <li>• 5% increase on membership fees.</li> </ul>	Hon. Treasurer SM
6.	<p><b>Hon Sec Update - Updated Council membership and election outcome announcements, terms of office</b></p> <p>Outcome of Professional Advisory Group elections was noted and expanded Council membership.</p> <p>New Council members from the Professional Advisory groups:</p> <ul style="list-style-type: none"> <li>• APCC - Sadie Diamond-Fox</li> <li>• Pharmacists - Reena Mehta</li> <li>• Physiotherapists - Rebecca Haylett</li> <li>• AHP - Danni Bear</li> <li>• Specialty Doctors - Michelle Romachney</li> <li>• Nurses - Louise Rose and Michaela Jones</li> </ul> <p>Welcomed following Council Elections:</p> <ul style="list-style-type: none"> <li>• Andy Breen - newly elected</li> <li>• Aoife Abbey - previously on Council as Chair of the Trainee PAG</li> <li>• Jonny Wilkinson - newly elected</li> </ul>	Hon. Sec (SL)

	<ul style="list-style-type: none"> <li>• Zudin Puthuicheary - previously Specialist Advisor to Council</li> </ul> <p>Re-elected for a further term</p> <ul style="list-style-type: none"> <li>• Nitin Arora</li> <li>• Ashley Miller</li> </ul> <p>Thanks were noted to the following members who stood down</p> <ul style="list-style-type: none"> <li>• Sarah Dyson - Council member</li> <li>• Stephen Wright - Council member</li> <li>• Kirsty Mann - volunteer medical fellow</li> </ul>	
7.	<p><b>Q&amp;A</b></p> <p>The following questions were raised:</p> <p>1. How long is a deficit projected? It is expected to be surplus by the end of 2021. 2022 is expected to be deficit year because of the investment in CRM and underwriting SOA22.</p> <p>2. Does the Society have any plans for blended format for SOA 2022? Yes. The Society is keen to offer a hybrid event with content for those in person and those who want to access virtual content live and post event. Providing a place for delegates to meet, network, and exchange ideas whilst we also adapt to a pandemic world.</p> <p>3. Does the Society have plans to support trainee in passing exams? The collaborative work led by Trainee PAG Chair with equivalent lead at FICM and Exec to Exec level conversations was noted considering the Viva exams concerns. The Society continues to collaborate with the Faculty who are responsible for setting and delivering the exam. The Society appreciates the stress on trainees during exams dedicated wellbeing support for trainees is being facilitated.</p>	Hon. Sec (SL)
8.	<p><b>A.O.B</b></p> <p>Date of the next AMM - Monday 5th December 2022</p>	Hon Sec (SL)

## In attendance

Name
Hon Secretary – Shond Laha (Chair), President – Stephen Webb, Chief Exec – Sandy Mather, Hon Treasurer – Steve Mathieu, Lay Trustee – Stephen Posey, Lay Trustee – Sarah Anderson, Lay Trustee – Martin Cresswell, Council Trustee – Tony Whitehouse, Immediate Past President – Ganesh Suntharalingam, Head of Communication – Alex Day. The meeting was joined by 79 Society members including elected Council and Society staff.