



Intensive Care Society Representative Code of Conduct

All Intensive Care Society Council members, Specialist Advisors, Committee and Group members and Directors of Research are required to consider the terms of this Code of Conduct and complete, sign and return this Code of Conduct. There is a separate Trustee Code of Conduct.

Conduct

When acting in your capacity as an Intensive Care Society representative:

- You must act in a manner consistent with the Intensive Care Society's values (collaboration, freedom of expression, accept and respect and quality). You must treat your fellow Intensive Care Society members, representatives, members of staff and others you come into contact with when working in your role with respect and courtesy at all times.
- You must act solely in the interest of the charity and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.
- You must not place yourself under a financial or other obligation to outside individuals or organisations that might be reasonably regarded to influence you in the performance of your official duties.
- When carrying out your Intensive Care Society duties you must make all choices, such as making appointments, awarding contracts or recommending individuals for rewards or benefits, based on evidence.
- You are accountable for your decisions and you must co-operate fully with whatever scrutiny is appropriate to your position. You must be as open as possible about both your decisions and actions and the decisions and actions of the Society. In addition, you should be prepared to give reasons for those decisions and actions.
- You must declare any private interests that relates to your Intensive Care Society duties. Furthermore, you must take steps to resolve any conflicts arising in a way that protects the charity. This includes registering and declaring interests in an appropriate manner.
- You must, when using or authorising the use by others of the resources of the Intensive Care Society, ensure that such resources are not used improperly for political or personal purposes.
- You must promote and support high standards of conduct when serving in your Intensive Care Society role, in particular as characterised by the above requirements, by leadership and example.

Breach of this Code

As a representative, your participation in the business of the Society is subject to compliance with the terms of this Code of Conduct and any breach may result in a requirement to step down from your Intensive Care Society role, as determined by the President in discussion with the CEO and following a reasonable inquiry into the matter. The decision will be final and there will be no right to appeal.

Agreement

I confirm that I have read the Code of Conduct and will abide by its principles and provisions.

Signed..... Date.....

..... (Name)