Intensive Care Society
SOA23 CONGRESS

Joining instructions

Venue and Travel

SOA23 takes place at the ICC Birmingham, 8 Centenary Sq, Birmingham, B1 2EA.
It is conveniently located within a 11-minute walk from Birmingham city centre. Visit the website here for more information.

Badge printing and arrival

The registration desks are located in the Hall 3 Foyer. We will be using self-service scanners to make your registration onsite as quick and efficient as possible. An e-ticket barcode will be emailed to you the week of the Congress.

Please ensure that you have your e-ticket barcode ready on your smartphone/device when you arrive. You will need to scan the barcode to print your badge. If you do not have a smartphone, a print-out of the email can be used instead.

Members of staff will be on hand to help should you have any questions about this process. Please ensure that you wear your badge at all times.

Event timings & agenda

Pre-event, Monday 26 June
Registration   16:00-19:00
*Please note registration only

Day 1, Tuesday 27 June
Registration   08:30
Sessions   09:30-16:45
Networking Drinks   16:45

Day 2, Wednesday 28 June
Registration   08:00
Sessions   08:00-17:15
Social Event, Jam House   20:00

Day 3, Thursday 29 June

Registration	08:00
Sessions	09:15-15:00
Congress Close	15:00

The full agenda is available to view on the website [here](#). You can also access it on the congress app or by scanning the QR code on the back of your badge.

Congress App

The official SOA23 congress app will give you access to everything you need to make your experience at the congress as smooth as possible - all in the palm of your hands.

Once downloaded log in using the email address with which you registered and create a password. If you previously registered for SOA22 you will need to click on forgot password* after entering your email address as our app provider has changed their password requirements and your old password will no longer be valid (check your junk/spam folders!).

*Your new password needs to be 8 characters long, contain at least 1 number, have a mix of upper and lowercase characters and contain at least 1 special character.

App features:
- Submit questions to chairs and speakers to answer during sessions
- View the Congress agenda and room locations
- Access the interactive Exhibition Floor Plan
- Browse the ePoster Library
- Receive important update notifications on the day

The congress app allows us to be sustainable. We will not be offering printed agenda's on the day so it's important you access the digital platform to help you find what you need on the day.

You will also be able to create your own personalised agenda by adding sessions to your schedule. Please note, this does not mean you have booked a place. All sessions are on a first come first served basis, subject to availability.

Please note that the digital platform is only available to delegates that have registered for the congress. Both in-person and virtual ticket holders will have access to the platform. You will only be able to view the days you have booked to attend.

Q&A and polling

All Q&A and polling for both virtual and in-person delegates will be taken via the congress app. During a session, select the relevant day from the left-hand side menu. Then use the search bar or browse sessions to select the relevant session.

- If you are using a desktop or widescreen device - Q&A and polling buttons are displayed to the right of the session broadcast screen.
- If you are using a mobile or handheld device - Q&A and polling buttons are displayed below the session broadcast screen.

All in-person delegates are advised to ensure all mobile and personal devices are set to silent, to ensure that the sound of session live stream sound does not interrupt the speaker's presentation.

There is also a **Hide Stream** button available to prevent the session from playing out-loud.

Mobile phone and electronic devices

As a courtesy to speakers and fellow delegates, you are kindly asked to switch all mobile and handheld devices to silent / do not disturb mode during sessions. Some speakers may specify that their presentation content cannot be photographed or tweeted - please be respectful of this.

Social events

Networking Drinks | Tuesday 27 June, 16:45 - 18:00
Join us for Networking Drinks in the exhibition hall, for the opportunity to reunite with your peers and connect with new faces in intensive care. Pre-booking is not required, however you must have a ticket for Tuesday 27 June.

5k Fun Run / Walk | Wednesday 28 June, 07:00 - 08:00
Pack your running/walking shoes and join us for an early morning jaunt along the Birmingham canal. It is the perfect way to blow off the cobwebs and see a bit of

Birmingham before the morning sessions start. This 5k route is suitable for all levels of fitness and you are free to walk if you prefer not to run.

Please meet outside the Brindley Place entrance of the ICC Birmingham at 07:00 sharp.

Jam House | Wednesday 28 June, 20:00 - Late
Tickets are £30 each (£25 + VAT) and include access to Jam House plus, three drinks and entertainment.

If you have not already purchased a social event ticket, you can purchase a ticket online via the SOA23 Social event registration form here.

*If you have any queries about your social event ticket please email ics@haymarket.com.

Tickets can also be purchased at the congress. Please visit the social event ticket desk before 4pm on Wednesday 28 June.

Pre Congress Workshops

If you have booked to attend a pre Congress workshop you will have been sent your joining instructions for this via email from rachel@ics.ac.uk.

If you have any queries about your workshop attendance please contact Rachel Green at rachel@ics.ac.uk.

Accessibility

If you have any particular requirements, disabilities, access or any other needs we should be aware of please email ics@haymarket.com as soon as possible to let us know how we can help.

The ICC is accessible to wheelchair users via both ramps and lifts. Tactile signage is also fitted in the majority of lifts. Accessible toilets are available throughout the venue.

More information about accessible venues, transport, mobility scooter and wheelchair hire, disabled car parking, accessible toilets in Birmingham is available via the Visit Birmingham website here.

You can also search for specific services within the city and surrounding areas on the AccessAble website or app. AccessAble surveyed 10,000s of venues across the UK and Ireland, including shops, pubs, restaurants, cinemas, theatres, railway stations, hotels, colleges, universities, hospitals and more to find wheelchair friendly venues or check out disabled access and facilities.

Accommodation

Delegate and exhibitor accommodation can be booked throughout our official accommodation provider MICE Concierge [here](#).

If you are a speaker who has not yet booked accommodation please urgently contact Kay Bowers, kay.bowers@miceconcierge.com.

Badge scanning & data sharing

Your badge may, with your permission, be scanned by exhibiting companies in the exhibition hall and at sponsored sessions. If you allow your badge to be scanned, you agree for those companies to contact you about their products, events and/or services - some of which may be promotional in nature, this overrides any previous opt outs given at the time of registration. If you do not wish to be contacted by our exhibiting companies you have the right to not have your badge scanned when visiting stands in the exhibition hall or attending sponsored sessions. You can withdraw your consent at any time by contacting the sponsor.

Cancellation

We regret that any cancellations or no shows will be charged at the full registration fee. Substitutions may be made without penalty as this will help us to reduce wastage, but must be received in writing by email to ics@haymarket.com *prior* to the event.

Cashpoint / ATM

There is a cash point (ATM) located in the entrance of the ICC Birmingham.

Cloakroom

The venue has a cloakroom available in the Lower Level of the ICC Birmingham. Please note, all items are left at your own risk.

CPD certificates

By attending SOA23 you'll earn 18 CPD points towards your annual appraisal. Certificates of attendance will be sent to your registered email address once a post event survey has been completed.

Exhibition

We have an extensive industry exhibition at SOA23. Full details of the companies exhibiting can be found on the Congress website [here](#). Floorplans will be displayed on onsite signage. You can also access the floorplan on the congress app by scanning the

QR code on the back of your badge. Please ensure you take the time to visit the stands and engage with our exhibitors.

Insurance

Participants are advised to take out their own travel insurance and to extend their personal policy to cover personal possessions. The Congress does not cover individuals against cancellation of bookings or theft of belongings. It is also recommended that you do not bring any luggage to the venue, unless essential. Cloakroom storage is limited and left at your own risk.

Multi-faith/Quiet room

There is a multi-faith/quiet room available for private prayer or quiet reflection in Executive Room 7. This will be signposted on the floorplan and signage. Please speak to a member of staff if you need help locating it.

Family Room

There is a dedicated Family Room for the care of young children by their parents / guardian, including an area for breastfeeding. Please speak to the registration staff who can direct you to the room. Congress sessions will be live streamed via the congress app. You can access this via the link above on your personal device.

Your partner/carer should collect a badge from the general enquiries registration desk on arrival. Please note the companion ticket will only allow access to the baby room, it does not allow access to the Congress sessions or the exhibition hall.

Parking

The closest spaces are at the ICC sister venue Utilita Arena Birmingham (King Edward's Road, B1 2AA). Mobile payments can be made upon arrival at the Arena car park via www.parkjockey.com/pay, quoting location code 5020.

Visitors arriving by car will need to be aware of Birmingham's Clean Air Zone. The ICC and associated visitor car parks are located within this area. Daily charges apply to vehicles entering the zone which do not comply with the zone's criteria. For further information, and to check if your car is Clean Air Zone compliant, please click here.

Photography and Videography

Photography and videography will be taking place at SOA23. If you have any objections to being photographed and/or filmed, please advise the organisers as soon as possible by reporting to the registration desk or emailing ics.help@haymarket.com. Please note, you will need to supply us with a recent image of yourself, so that we can exclude you from marketing content.

Refreshments & dietary requirements

Complimentary lunch and refreshments will be provided for all attendees. Lunch and all scheduled refreshment breaks will be served from designated points in the exhibition hall.

We recommend bringing your own water bottle with you so that you can fill up at the water stations throughout the building.

Dietary requirements are collected during online registration. If you did not advise of any special dietary requirements (e.g. religious, intolerances, allergies) at the time of registration please advise us immediately by emailing ics@haymarket.com. We will try, as far as possible, to accommodate such requests.

On demand access

Sessions will be available to watch on demand within 1 working day (subject to speaker permissions, copyright and company approval). To watch on demand, please visit the official congress app. Please note you will not be able to participate in live Q&A when watching on demand.

Social media

We would love to see your pictures and hear your feedback from this Congress on social media using the hashtag #SOA23. Please Tweet us at @ICS_updates.

WiFi

Free WiFi is available for delegates to use throughout the Congress. Login details will be displayed throughout the Congress.