

Meeting:	51st Annual Members Meeting of the Intensive Care Society		
Location:	7-9 Breams Buildings and broadcast via Zoom		
Date:	Monday 5 December 2022	Time:	6:30pm – 7pm
Chair:	Paul Dean		

Disclosure of interest

Members are reminded that they should disclose to the Chairman any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda. Where a relevant interest has been disclosed, the member may, subject to the Chairman's agreement, remain during, and participate in, any debate on the item concerned, but must not vote.

Information Governance

The risk posed to the Intensive Care Society from leakage of personal data/ other confidential or sensitive information is high and includes possible breach of Data Protection Law and legal or enforcement action that could result, as well as possible damage to the Society's reputation or interests. Council Members are asked to take all necessary precautions to observe this.

Items

	Item	Presented by
1.	<p>Welcome to the Annual Members Meeting 2022</p> <p>All were welcomed to the 51st Annual Members Meeting (AMM) of the Intensive Care Society. The minutes of last year's AMM which are available on the Society's website were accepted.</p>	Honorary Secretary (PD)
2.	<p>The President's review</p> <p>President and Chair of Trustees, Stephen Webb reflected on the Society's achievements during 2022, including the return of State of the Art in Belfast. He thanked the members, Council, Exec, Trustees and the Society's staff team for their contributions at all levels during his term as President.</p>	President STW (outgoing)
3.	<p>Incoming President's address</p> <p>President Steve Mathieu thanked STW for steering the Society alongside Chief Exec through a particularly challenging period for our members during the pandemic and as intensive care services navigate recovery. The Society will continue to be the voice of intensive care, ensuring its profile and importance remains high both on the government's policy agenda and the NHS. With the launch of the new strategy the Society has a clear direction of travel for the next 5 years to ensure safe, quality patient care is delivered.</p>	President SM (new)

4.	<p>Chief Executives report and launch of the 2023 strategy</p> <p>Chief Executive, Sandy Mather shared the following key updates</p> <ul style="list-style-type: none"> □ A new member relationship management system and a mobile friendly website have been built and successfully implemented as part of the Society’s infrastructure upgrade plans. □ The Society’s staff team has increased from 14 to 18 to help improve support to members. □ The Society has a new headquarters. We have been able to provide a new home for Intensive Care in our new premises, offer a larger office for all staff to come together and use of a dedicated event and networking space at charity rates. Members were invited to visit. <p>Strategy launch</p> <ul style="list-style-type: none"> □ SJM noted the refreshed Strategy incorporates the learnings from the pandemic, elements that our community has asked for and areas of work that we believe will help advance intensive care. □ A digital copy of the new Strategy was circulated to members ahead of the AMM and wider publication will take place over the next few days. □ Of note, the updates to our vision/mission: <ul style="list-style-type: none"> ○ Our vision - The Society’s vision is a world where every member of the multi-professional intensive care team is able to deliver the best quality of care for those who need it, when they need it. ○ Our mission - To be the voice of the multi-professional intensive care community, their patients and their loved ones and together to advance and promote best quality care, safety and research. ○ We have also introduced a new value, Quality: We provide value by delivering services and products to a consistently high standard. <p>Two critical enablers are Equality, Diversity and Inclusion and Governance, financial resilience, and environmental sustainability.</p> <p>Leadership</p> <ul style="list-style-type: none"> □ Launched and delivered our first multi-professional Leadership programme, 18 delegates made up the LeaP1 Cohort. □ Applications for LeaP2 open 14 December 2022 and further information will be available via our website. <p>Finally, SJM sincerely thanked all members and staff of ICS for their hard work and contributions, together the Society has delivered far more than we could have imagined possible. This was achieved through our values of collaboration and the focus on the delivery of our strategy and charitable object: To advance and promote the care and safety of critically ill patients.</p>	Chief Executive (SJM)
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5.	<p>Honorary Treasurer's report</p> <p>The following points were noted:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Our Trustees' Annual Reports are available on our website and the most recent report for 2021 has been emailed directly to members. <input type="checkbox"/> The most recent Trustees' Annual Report for the financial year Jan to Dec 2021 includes the outcome of an external audit of our accounts and activities. The audit took place between January - May 2021 and the report was submitted to our three regulators (Charity Commission, Office of the Scottish Regulator and Companies House) in September. <input type="checkbox"/> During 2021 the Society demonstrated well managed control of costs and also continued our fundraising activity across several campaigns and the Society recorded end of year surplus of £261,371. This surplus has enabled us to restore our reserves and to invest in the Society's infrastructure for example upgrading our membership systems. <input type="checkbox"/> Trustees, Council, Exec and Committee members are all volunteers working on behalf of members and are not remunerated. <input type="checkbox"/> In line with the last three years, membership fees have been kept under review and have now been increased by 5% for 2023. While lower than inflation it is sufficient to allow the Society to maintain its baseline activities. <input type="checkbox"/> SOA Congress was held in Belfast, Trustees agreed to use some of the Society's income from fundraising donations to invest in this as our first major face to face educational and networking event for two and a half years. Although attendance was lower than the last face to face in 2019 this was anticipated and carefully considered throughout our planning. Delivered as a hybrid event all presentations were recorded and broadcast live to delegates nationally and internationally. Registration for SOA23 (27-29 June) is now open and the deadline for abstracts is in January. 	Honorary Treasurer (SL)
6.	<p>Membership election results</p> <p>Honorary Secretary announced newest elected national Consultant Intensivist members taking up post on Council.</p> <p>They are:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Segun Olusanya, Consultant at St Bartholomew's Hospital, London <input type="checkbox"/> Clare Windsor, Consultant at the Rotherham NHS Foundation Trust <input type="checkbox"/> Marlies Ostermann was re-elected for a second term as a Council member. <input type="checkbox"/> Sarah Burgess was elected as Deputy Chair, Trainee Advisory Group (TAG) and will join Council and Fran Tait was congratulated on new role as the TAG Chair. Congratulations to all those new and returning to Council. 	Honorary Secretary (PD)

	<p>Council bid farewell to the following Council members:</p> <ul style="list-style-type: none"> □ Jeremy Bewley who was Chair of the Research Division until 2021 and played an integral role in the coordination of intensive care research across the UK. JB completed two terms as a Council member. □ Charlotte Summers who was elected in December 2019 and was thrust into the Society’s COVID response leading the ‘Intensive care, 2020 and beyond’ workstream and policy statement. CS also Chaired the Research Division during 2022 which leads on the delivery of our research awards. □ Emma Jackson who was Chair of the Trainee Advisory Group for the past 3 years and deputy chair before that. EJ has been an active member of the Standards Division and has contributed to SOA. EJ was congratulated on her new Consultant post. <p>Finally, Ganesh Suntharalingam was thanked for the instrumental role he played in delivering a successful SOA22 in Belfast as the congress’ Programme Director.</p>	
7.	<p>Questions from the audience</p> <p>No questions were received from those present in person and none received via Zoom function.</p>	Honorary Secretary (PD)
8.	<p>Date of next AMM</p> <p>Next AMM will be held on Monday 4 December 2023.</p>	Honorary Secretary (PD)
	<p>Attendance</p> <p>The meeting was attended by members of the Society’s Council, Specialist advisors, Chief Exec, Trustees (approx. 26 people) and joined by 10 members via Zoom.</p>	