



Cauldron

Submission guidance



The Cauldron Abstract Submission Guidelines

Deadline for submissions: [Wednesday 31 January 2024, 11:59pm \(GMT\)](#)

The Intensive Care Society Trainee Professional Advisory Group are proud to present the latest edition of The Cauldron.

You are invited to submit an abstract on the following title — **If you could change only one thing to make critical care better, what would it be?** This could cover all aspects of critical care from clinical care to workforce, education and organisation. Whilst the subjects discussed in the Cauldron are often controversial, and this is vital to make the session relevant, we would encourage all authors to apply sensitivity to the multi-professional environment in critical care and ensure inclusivity.

The top five highest scoring abstracts submitted in response to this title will be invited to give a presentation to a panel of critical care clinicians at SOA24 taking place 18-20 June 2024 at the ACC Liverpool. Selected authors will have the opportunity to present their views over 13 minutes (8 minutes presentation, plus 5 minutes of Dragon discussion / grilling!). Get ready to enter the Dragon's Lair! Further instructions will be sent to the corresponding author after the review process.

Eligibility: All doctors in training with an interest in ICM, including Specialty Doctors, Fellows, IMG, MTI & CESR programmes.

Please read the instructions below carefully before preparing your abstract

- Aim to capture the Programme Committee's interest
- Be clear and concise
- Check the abstract carefully for spelling, grammar, readability and clarity

Online

If successful and selected to give an oral presentation, your session will be recorded and available for registered delegates to watch on demand for six months after the Congress.

Published abstracts

All accepted abstracts will be published in the Journal of Intensive Care Society – JICS (PubMed Indexed).

Certificates and awards

A winner will be selected for The Cauldron presentation and will be announced during the Closing Plenary session on Thursday 20 June 2024. The winner will receive a [complimentary 3 day registration for SOA25 or SOA26 - your choice!](#)

All presenting authors will receive a presenter certificate for their portfolio.

Key deadlines

31 January 2024	Abstract submission deadline
28 February 2024	Submitting authors notified of the outcome of their submission
31 March 2024	Successful submitters to confirm acceptance of their place
30 April 2024	Early bird registration deadline
17 May 2024	Deadline for registering for SOA

Amending a submission

If you wish to amend your submission, you can do this at any time up to the deadline of **11:59pm (GMT) Wednesday 31 January 2024**.

Queries

If you have any queries about the submission process or you want to withdraw your submission please contact us at soa@ics.ac.uk.

Using the abstract submission system

Submitting an abstract is a multi-step process. Some questions are marked “required” and you will not be able to complete your submission until these questions have been answered. You will save your work as you proceed through the pages. If you have to stop part way through the process please complete all questions in the current page, then proceed to the following page. Your submission will be saved and you can return to complete your work at a later stage. After you have completed submission, you can continue to amend your work until the submission deadline.

Submission agreement

You will need to confirm your acceptance of the submission terms and conditions before proceeding – these are as set out below:

- All correspondence will be sent to the submitting author. It is the responsibility of this person to pass on any relevant information regarding the submitted abstract and the Congress to the presenting author and co-authors.
- If accepted the presenting author must register and pay for a three-day in-person Congress ticket at the appropriate rate for the presenter according to their professional status by 17 May 2024. Failure to register by this date may result in your presentation being withdrawn from the Congress programme.
- It is the responsibility of the presenting author to arrange and pay for their own travel and accommodation as required.
- The authors agree that the Intensive Care Society will publish all abstracts from SOA24 in JICS and may record the presentation for subsequent use, as deemed appropriate, unless discussed and agreed in advance. If for any reason your abstract cannot be published, please specify when completing your submission.
- It is the responsibility of the submitting author to clear any copyright issues and declare and conflict of interest.

Agreement

I agree to be responsible for the organisation of the presentation including acknowledgement of the review outcome, registration of the presenting author and, where relevant, the submission of presentation slides. I understand that to present at the event, the presenting author must register for a three-day in-person ticket at the appropriate ticket category (at the time of the event).

Abstract details

Title - Your suggested title should be succinct yet clearly describe the abstract. Use sentence case (i.e. the first letter of the sentence is capitalised, with the rest being lowercase except for proper nouns and acronyms). Do not use any abbreviations in the title. The titles of accepted abstracts will be published in the final Congress programme and on the Congress app (Maximum 160 characters).

Description - Please enter a brief description of the abstract, the full submission will be uploaded on the next page.

Category - Please select Cauldron from the drop-down menu.

Requested method – oral.

Contact details

Please enter the contact details of the person submitting the abstract. Please note that all correspondence will be with the submitter of the abstract, therefore it is important that we have accurate and up-to-date contact details. Please email soa@ics.ac.uk if there is subsequently a change in contact details.

Lead author details

Please enter the details of the main author associated with this abstract.

Additional details

Please enter your occupation, grade, city/ region and any co-authors associated with this abstract. Co-authors are not required.

Conflict of Interest - Please give details of any potential conflicts of interest that you could have as part of your abstract submission, financial or otherwise, which could influence or be perceived to influence the content of the poster (Max 100 words).

Abstract cannot be published - if for any reason your abstract cannot be published, please specify the reasons here.

Upload area

Please upload your abstract as a word document (.doc or .docx), maximum file size 5mb.

Your abstract should not exceed 500 words (excludes title, author and references).

General style guidelines

- Use standard abbreviations only and place any unusual abbreviation in parentheses after the full word the first time it appears
- Use generic names of drugs
- If reference is made to proprietary products or equipment, the manufacturer's name and location should be included in parentheses
- Please check your abstract carefully as it will not be edited
- Graphs, tables and images can be inserted. All images, symbols, tables, graphs and lines should be clear and distinct (Maximum file size 5MB)

Abstracts should be structured under the headings

- Introduction
- Main body
- Conclusions

References

- References should be listed in the separate box in the abstract submission and should not exceed 200 words
- A maximum of five references will be accepted
- References should be complete, correct and conform to the Vancouver reference style. Some more information and examples are included [here](#).
- References cited in the body of the abstract are included in the word count.
- For journals - volume, issue and page numbers must be included
- Only sources referred to in the text should be included in the reference list

Hitting the next button will submit your abstract, and you will receive an email confirmation that your submission has been submitted. Please contact us soa@ics.ac.uk, if you do not receive confirmation that it has been received. You can access any submissions made, by logging into your account and selecting 'My submissions' on the 'My account' menu.

Review criteria

Reviewers are asked to mark the abstracts using the judging criteria listed below. A score of ten is the highest that can be awarded. A score of one is given when the submission cannot be judged due to the lack of information provided. It is the responsibility of the person submitting the abstract to ensure that the abstract addresses the following criteria.

- Content
- Originality
- Controversy
- Relevance to ICM
- Overall impressions



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